

MEETING MINUTES LINCOLN COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES

Date and Time 29 November 2023 12:00 PM

Location Lincoln County Health Department, Troy, MO 63379

Board Members Present [r=remotely]: Mary Kay Kunza, Malaine Hagemeyer, Dottie D. Crenshaw, Dr. James Bockhorst (quorum present)

Board Members Absent Charles Montgomery

Others Present Michelle Walsh, Maranda Romanchuk-r, Jesse Martens, Jesse Granneman, Marilyn Carter, Nicole Baker-r, Robin Lindsey-r, Kim Vickers-r, Alicia White-r, Chris Branham-r, Taylor Price-r, Brett Siefert

Call To Order Chair Mary Kay Kunza called the meeting to order at 12:25 PM.

Open Minutes Malaine Hagemeyer moved and Dr. Bockhorst seconded that the minutes of the 10/25/2023 open meeting be adopted as presented; motion carried with all in favor.

Closed Minutes Dr. James Bockhorst moved and Malaine Hagemeyer seconded that the minutes of the 10/25/2023 closed meeting be adopted as presented; motion carried with all in favor.

Accounting Report Maranda Romanchuk presented the October 2023 accounting report. Dr. Bockhorst moved and Dottie Crenshaw seconded that the accounting report of October 2023 be approved; motion carried with all in favor.

Administrator's Report Brett Siefert presented the administrator's report. Immunizations – volume has been trending higher, in part driven by seasonal flu, RSV, and COVID vaccines; November appears likely to be another record month. PDMP – Missouri will go live with a Prescription Drug Monitoring Program (PDMP) that will supersede the existing regional PDMP that LCHD has been a member of since 2017; if no objections, LCHD will sign on to the new PDMP and participate in the necessary but aggregated data sharing inherent to the PDMP process.

By-laws Annual Review In accordance with the LCHD by-laws, agency by-laws were reviewed and discussed; no changes sought or motions made and the by-laws will remain unchanged.

Emergency Account LCHD's latest independent external audit findings include a recommendation to consider increasing account balance(s) to cover fringe benefit expenses in addition to payroll. Agency by-laws require that at least payroll expenses be covered. Malaine Hagemeyer moved and Dr. Bockhorst seconded that no funding modifications be made; motion carried with all in favor.

Closed Session At 1:02 PM Dr. Bockhorst moved and Malaine Hagemeyer seconded that the open session of the meeting be adjourned for movement into closed session, pursuant to RSMo Sections 610.021: (1), (3) and (11); motion carried with all in favor in a roll call vote of 4/4 ayes. Adjournment of open session and call to order of closed session at 1:03 PM by Chair Mary Kay Kunza; any motions or votes made are indicated in separate closed session minutes. At 1:57 PM Malaine Hagemeyer moved and Dr. Bockhorst seconded the motion to leave closed session; motion carried with all in favor via roll call vote, 4/4 ayes. Mary Kay Kunza adjourned the closed session and re-opened the open session at 1:57 PM.

Other Discussion None

Adjournment Malaine Hagemeyer moved and Dr. Bockhorst seconded that the meeting be adjourned; motion carried with all in favor, and Mary Kay Kunza adjourned the meeting at 1:58 PM.

Next Meeting Next regular meeting is scheduled for 12/27/2023 12:00 PM, Lincoln County Health Department and virtually.

Respectfully submitted,



Brett Siefert, acting recorder