

MEETING MINUTES

LINCOLN COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES

Date and Time 23 August 2023 12:15 PM

Location Lincoln County Health Department, Troy, MO 63379

Board Members Present [r=remotely]: Mary Kay Kunza-r, Malaine Hagemeyer, Dottie D. Crenshaw, Dr. James Bockhorst (quorum present)

Board Members Absent Charles Montgomery

Others Present Michelle Walsh, Jesse Martens, Dan Mattheis, Julie Higgins, Alicia White-r, Brett Siefert

Call To Order Chair Mary Kay Kunza called the meeting to order at 12:22 PM.

Open Minutes Malaine Hagemeyer moved and Dottie Crenshaw seconded that the minutes of the 7/26/2023 open meeting be adopted as presented; motion carried with all in favor in a roll call vote, 4/4 ayes.

Accounting Report Michelle Walsh presented the July 2023 accounting report. Dr. Bockhorst moved and Malaine Hagemeyer seconded that the accounting report of July 2023 be approved; motion carried with all in favor in a roll call vote, 4/4 ayes.

Administrator's Report Brett Siefert presented the administrator's report. Staffing – Brett introduced two new employees, Julie Higgins and Dan Mattheis. Also, LCHD expects to hire a Breastfeeding Peer Counselor soon, in the WIC program. Staff have been busy with school open houses, immunizations, and getting the STD/STI testing and treatment program rolling. Environmental staff have been tag teaming with the Department of Natural Resources more lately, presumably in part because of the brisk pace of construction and some of the related issues.

Other Discussion Discussion arose about the facility roof. While Public Health Fund is the roof's owner, work around soliciting bids for its replacement will fall to LCHD staff; will it be better to seek bids directly, or to publish a Request for Qualifications (RFQ) for another qualified entity to get bids? Dr. Bockhorst moved and Malaine Hagemeyer seconded that an RFQ be used to select a qualified entity to then coordinate gathering bids from contractors for the proposed construction work; motion carried with all in favor in a roll call vote, 4/4 ayes

Adjournment Dr. Bockhorst moved and Malaine Hagemeyer seconded for adjournment of meeting; all voted in favor in a roll call vote of 5/5 ayes, and Mary Kay Kunza adjourned the meeting at 12:51 PM.

Next Meeting Next regular meeting is scheduled for 9/27/2023 12:00 PM, Lincoln County Health Department and virtually.

Respectfully submitted,



Brett Siefert, acting recorder